



Undergraduate Research Award Form A: Student Application

Application package must be received no later than 4 p.m. on **January 26, 2025**

I am an International Student and would like to be considered for the IURA or the URA PLEASE NOTE: Click on fields, do not use TAB

Student Application Process:

Step 1: Save both Form A and Form B. Open and complete Form A using Adobe Reader. Save and print Form A, and sign the hard copy.

Step 2: Submit the hard copy of Form A, along with any necessary attachments, to your proposed supervisor. Send your supervisor the electronic Form B.

Step 3: Your supervisor completes, saves, and prints Form B. Your supervisor signs the hardcopy of Form B.

Step 4: Your supervisor submits the complete application package (Forms A and B plus attachments) to the Department Head for signature.

Step 5: You or your supervisor emails the complete application package (Forms A and B plus attachments) to fass.research.ubco@ubc.ca at the Dean's Office. Deadline: 4 pm, January 26, 2025

Questions: contact fass.research.ubco@ubc.ca

PART I - PERSONAL DATA

Applicant Family Name: Given Name(s):

Student #: Email Address:

Current Address: Phone #:

City: Province: Postal Code:

Permanent Mailing Address (if different):

I am legally entitled to work in Canada: Yes No Citizenship:

SCHOLARSHIPS AND OTHER AWARDS RECEIVED (start with the most recent and attach a separate page if necessary)

Name of Award	Place Where Award was Held	Period Held (mm/yy-mm/yy)

PART II - PROPOSED RESEARCH PROJECT (to be completed by the student)

Title (max.75 characters):

Provide 5 keywords or terms that best describe your project:

Faculty Supervisor:

Dept:

Discipline:

Other Collaborators (name, discipline, faculty):

CERTIFICATION:

Research projects involving human subjects, the use of animals or bio-hazardous materials, require an active *Certificate of Approval* from the appropriate supervisory body, which is obtained by submitting an application through [Researcher Information Services](#). For more information, see the appropriate sites:

- Non-clinical research projects involving human subjects: [Human Ethical Review](#) and [Okanagan Campus Behavioural Research Ethics Board](#)
- Use of animals: [UBC Committee on Animal Care](#)
- Use of generation of bio-hazardous materials: [UBC Biosafety Committee](#)

Certification is not required. Proceed to Abstract.

OR

Certification is required.

Your URA/IURA project supervisor currently has approval on this project.

*Certificate #:

NOTE: Your supervisor must apply through RISE for an amendment to include you under this Certificate of Approval

Your URA/IURA project supervisor will be applying for approval on this particular project.

If your project requires Biohazardous Materials, Animal Care, or Behavioural Research Ethics (BREB) approval, it is **strongly** suggested that you and your supervisor write the appropriate application proposal and save it on the RISE website as part of the process of preparing your URA/IURA application. Once your URA/IURA application is approved for funding, your RISE application should be submitted **as soon as possible** to ensure that approval is granted before your URA/IURA project begins. In the case of expedited BREB review (minimal risk), applications are accepted for review any time. For full board BREB review, ethics applications must be submitted by the published monthly deadline (during the 1st week of March). For more information about BREB applications, contact Lisa Shearer, BREB Associate Manager, (lisa.shearer@ubc.ca) or go to see the BREB site: <http://breb.ok.ubc.ca>.

ABSTRACT (maximum 100 words):

Using non-technical language appropriate for a multidisciplinary audience, describe your proposed research project in the space below.

RESEARCH DESCRIPTION:

On the next 2 pages, provide a detailed description of the research project. If your research proposal includes figures, diagrams, or references, attach them as a separate page.

The following sections and headings must be included:

1. Introduction and Background
2. Research Question and Objectives
3. Methodology
4. Significance and Impact

QUALIFICATIONS & PERSONAL IMPACT STATEMENT:

Describe previous coursework and experiences relevant to your proposed research. Describe the personal impact you expect this research experience to have on your later studies and career path (Please note: Use only the space you require)

ROLE OF PRIMARY SUPERVISOR:

Describe how your chosen primary supervisor's expertise and interests are relevant to your proposed research. What will you learn by working with this supervisor?

ROLE OF COLLABORATORS / CO-SUPERVISORS:

If this is a collaborative research project, describe the specific roles of your co-supervisor(s) or other collaborator(s).

PROPOSED BUDGET:

Estimated Amount:

Supplies and expenses: _____

Equipment: _____

Research-related travel and subsistence costs: _____

Other (specify): _____

TOTAL: _____

Budget justification - Explain why you need the items listed above to complete your research:

PART III - PROGRAM PLANNING

At the time of application, are you attending UBC, Okanagan Campus? Yes No

PROGRAM:

Were you enrolled in 18 or more credits during the academic year preceding the term of this award? Yes No

How many credits will you have completed towards your degree program when this award will be held?

How many academic terms will you have completed toward your degree program when this award will be held?

Have you received credit for undergraduate courses at institutions other than UBC? Yes No

*If yes, which institutions?

*Associate Dean
Irving K. Barber Faculty of Science
University of British Columbia, Okanagan Campus
3187 University Way, Kelowna, BC, V1V 1V7*

Email full application to fass.research.ubco@ubc.ca

NOTE: Transcripts from UBC and all other post-secondary institutions will be accessed through SISC for adjudication purposes.

Are you planning to return to full-time studies at UBC Okanagan in September 2025? Yes No

I have reviewed the [Guidelines and Application Procedure](#) with my Faculty Supervisor.

I am available for a 16-week period during the summer session for a full-time research project.

I verify that that all the information in this application is true and complete to the best of my knowledge.

Student signature:

Date of Application: